

RECORD OF PROCEEDINGS

Minutes of

Meeting

CONCORD TOWNSHIP BOARD OF TRUSTEES

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ June 24, 2020 _____ 20 Page 1 _____

The Concord Township Board of Trustees met in regular session on June 24, 2020 at 7:00 pm at the Concord Township Administrative Building, 6385 Home Road, Delaware, Ohio. Chairman Johnson called the meeting to order and the roll was called. In attendance were Trustees Bart Johnson, Joe Garrett, and Jason Haney. Other staff attending included Fiscal Officer Jill Davis, Zoning Inspector Ric Irvine, Road Supervisor Joe Holloway, and Fire Chief Todd Cooper.

Due to COVID-19 social distancing restrictions, limited seating was provided, and public teleconference information was posted on the township's website.

Mr. Garrett moved and Mr. Haney seconded to approve the minutes of the previous meeting June 10, 2020. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Public

Mr. Curt Schneider of Klondike Road called in to share his concern for speeding on Klondike Road.

- Mr. Schneider requested the speed limit be lowered.
- After discussion, the Trustees will place the township's speed trailer at his driveway to record traveling speed data.
- The Sheriff's department stealth unit could also be used.

Lori Kannally from the Delaware County Health District provided several updates:

- COVID-19 has taken up most of their time, with current data being 399 cases (65 active) within the district. They are easing back into routine work.
- PPE distribution, and the sanitation/environmental health divisions are very busy.
- A survey is being conducted on COVID recovery patients.
- DKMM has added an additional recycling event.
- A picnic table raffle is being held; Mr. Johnson filled out the survey.
- Trustees requested information on current rules if they were to hold a zoning hearing, and an update on county fair restrictions.

Chairman Johnson certified Fiscal Officer Davis provided the financial reports of the township, and there is money in the treasury to pay bills. The current Cash Summary by Fund report shows the following balances:

- | | |
|-------------------------|-----------------------|
| • General Fund | \$7,060,832.05 |
| • Special Revenue Funds | <u>\$2,563,002.72</u> |
| • Total All Funds | \$9,623,834.77 |

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- Nuisance case on Henderson Drive - property owner cannot be located. The Prosecuting Attorney's office is assisting.
- Nuisance case on Brodie Blvd - owner mowed 70% of lot. It complies for now.
- A couple of Epcon complaints were received about not being able to build quick enough. They are moving forward now.
- The township zoning tab and contact email on the website was discussed. People are having trouble finding information.
- A variance was received for a barn in front of a house, due to shape of lot. Trustees said meeting could be held with limited attendees due to COVID. Discussion was held on the code topic.

Road Department

- Mr. Holloway reported that Strawser Construction will begin road crack sealing on Friday July 1-2 and micro seal later. They will post on resident doors when their road is affected.
- No parking signs will be placed in Scioto Reserve on one side of the public road near the safety access gate. The gate would not swing open for safety vehicles. Chief will contact developer Chris Vince about the access on the private side. The Sheriff's office said they would not write a ticket for the parked cars unless the owner was present.
- The new tractor and mower works, but weights are needed on the front of the tractor. Mr. Garrett moved and Mr. Johnson seconded to approve purchase of tractor weights from Evolution Ag not to exceed \$2,000. Vote: Haney-yes, Garrett-yes, Johnson-yes.
- Curb inlet rings will be ordered from State Highway Supply to use in Tartan Fields and other areas. Mr. Holloway will calculate an estimate, about \$2,000 for ten sets, plus a yard of concrete each.
- The Road Department is ready to start grader patching on various roads. Estimates for asphalt and roller rental were presented. Mr. Haney moved and Mr. Garrett seconded to approve \$10,000 for the 2020 in-house grader patching project. Vote: Haney-yes, Garrett-yes, Johnson-yes.
- The trash dumping court case from Lucy Depp is tomorrow. Joe Holloway will attend for the township.

Park Department

- Russ Brown of BYAA shared that 300 kids joined for baseball this year. All fields including Klondike Road are maxed out, and also behind the fire station. He is still waiting for Time Warner to install the internet at the concession stand which will be billed directly to BYAA. Trash service was requested for the Klondike Road field.

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Chairman Johnson extended thanks was appreciative for Jim's years of service for the township. He will be missed.

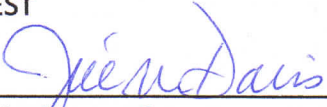
- Discussion was held on future replacement of the 2001 Quint fire truck. It has been out of service for a month for valve repair. Cost of new trucks are around \$700,000 and take a year to receive. Chief requested a small committee to evaluate needs, brands, costs, etc. Mr. Garrett will serve as Trustee representative on the committee. Chief estimates the other fire truck will need replaced in about 7-8 years.
- It was shared that a previous fire chief from Liberty Township passed away.

New Business

- Discussion was held on sanitizing the township building since meetings are in-person again. Cleaning will take place before and after meetings on surfaces, chairs, phone, etc.
- Mr. Garrett moved and Mr. Haney seconded to enter into Executive Session per ORC 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. Mr. Holloway was invited to the session for an employee review. Vote: Haney-yes, Garrett-yes, Johnson-yes.
- The Trustees returned to Regular Session at 9:29 pm.
- Mr. Johnson moved and Mr. Garrett seconded to approve a 2% salary increase for Road Supervisor Joe Holloway. Vote: Haney-no, Garrett-yes, Johnson-yes.
- Motion was made by Mr. Johnson and seconded by Mr. Haney for Trustee Garrett to oversee the Road Department. Vote: Haney-yes, Garrett-yes, Johnson-yes.


With no further business, Mr. Haney moved and Mr. Garrett seconded to adjourn. Vote: Haney-yes, Garrett-yes, Johnson-yes.

ATTEST



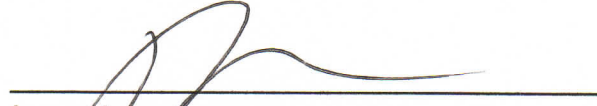
Fiscal Officer, Jill Davis

BOARD OF TRUSTEES



Bart Johnson

Joe Garrett



Jason Haney

Concord Township Trustee Meeting

June 24, 2020

Call in (669) 224-3412
Access Code: 701-660-893

Roll Call

Approve Minutes

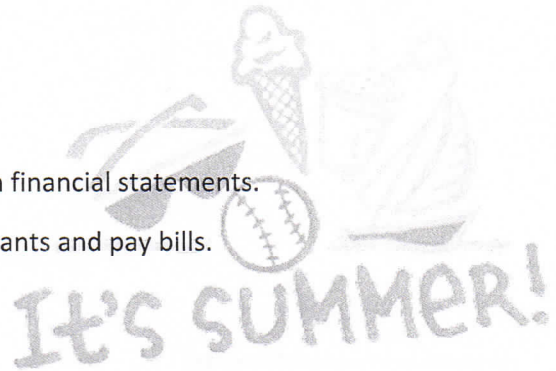
Public Input

Pay Bills

I would like to certify the fiscal officer has provided us with financial statements.

I need a motion to approve purchase orders, pending warrants and pay bills.

Zoning Inspector Report



Road Department update

Crack seal and micro surface to begin in TF on Friday. Micro on July 1st and 2nd

Grader Patch review

Old Business

New Business

Memorial bench at the park. Bench was too much, what about a donation to place a plaque?

Fire Chief

Fiscal Officer

Executive session

Joe Holloway performance review

Adjourn

CONCORD TOWNSHIP, DELAWARE COUNTY

Cash Summary by Fund

Year 2020

Fund #	Fund Name	Fund Balance 1/1/2020	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 12/31/2020
1000	General	\$6,542,094.84	\$0.00	\$835,607.41	\$0.00	\$0.00	\$7,377,702.25	\$316,870.20	\$0.00	\$0.00	\$7,060,832.05
2011	Motor Vehicle License Tax	\$19,613.08	\$0.00	\$7,625.33	\$0.00	\$0.00	\$27,238.41	\$9,555.05	\$0.00	\$0.00	\$17,683.36
2021	Gasoline Tax	\$94,643.56	\$0.00	\$90,464.48	\$0.00	\$0.00	\$185,108.04	\$87,703.03	\$0.00	\$0.00	\$97,405.01
2031	Road and Bridge	\$1,122,116.58	\$0.00	\$245,624.58	\$0.00	\$0.00	\$1,367,741.16	\$96,777.53	\$0.00	\$0.00	\$1,270,963.63
2041	Cemetery	\$11,940.39	\$0.00	\$5,193.20	\$0.00	\$0.00	\$17,133.59	\$5,078.17	\$0.00	\$0.00	\$12,055.42
2111	Fire District	\$836,107.27	\$0.00	\$1,655,869.74	\$0.00	\$0.00	\$2,491,977.01	\$1,363,274.43	\$0.00	\$0.00	\$1,128,702.58
2191	Fire Levy	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2231	Permissive Motor Vehicle License Tax	\$32,098.74	\$0.00	\$16,163.20	\$0.00	\$0.00	\$48,261.94	\$12,069.22	\$0.00	\$0.00	\$36,192.72
Report Total:		\$8,658,614.46	\$0.00	\$2,856,547.94	\$0.00	\$0.00	\$11,515,162.40	\$1,891,327.63	\$0.00	\$0.00	\$9,623,834.77

Last reconciled to bank: 05/29/2020 - Total other adjusting factors: \$966.83

Payment Listing

6/11/2020 to 6/30/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
13-2020	06/15/2020	06/15/2020	CH	CBIZ BENEFITS	\$359.96	O
14-2020	06/19/2020	06/24/2020	CH	HR BUTLER, LLC	\$162.03	O
15-2020	06/19/2020	06/24/2020	CH	HR BUTLER, LLC	\$4,930.40	O
16-2020	06/19/2020	06/24/2020	CH	HR BUTLER, LLC	\$49,029.75	O
17-2020	06/19/2020	06/24/2020	CH	HR BUTLER, LLC	\$13,228.64	O
18-2020	06/24/2020	06/24/2020	CH	ANTHEM BCBS OH GROUP	\$29,197.35	O
16910	06/23/2020	06/23/2020	SW	Skipped Warrants 16910 to 16910 Series 1	\$0.00	V
16911	06/23/2020	06/23/2020	AW	RESOURCES UNLIMITED	\$249.95	O
16912	06/23/2020	06/23/2020	AW	VERIZON WIRELESS	\$325.14	O
16913	06/23/2020	06/23/2020	AW	KLEEM, INC.	\$165.75	O
16914	06/23/2020	06/23/2020	AW	PORTA KLEEN	\$170.45	O
16915	06/23/2020	06/23/2020	AW	MIATI EMBROIDERY	\$448.00	O
16916	06/23/2020	06/23/2020	AW	SUTPHEN CORPORATION	\$92.23	O
16917	06/23/2020	06/23/2020	AW	R.L. PARSONS & SON	\$38,219.00	O
16918	06/24/2020	06/24/2020	AW	GORDON FLESCH CO., INC.	\$50.15	O
16919	06/24/2020	06/24/2020	AW	MUNICIPAL EMERGENCY SVCS DEPOSIT A	\$1,892.47	O
16920	06/24/2020	06/24/2020	AW	DEL-CO WATER CO INC	\$225.84	O
16921	06/24/2020	06/24/2020	AW	DELAWARE COUNTY TREASURER	\$1,556.92	O
16922	06/24/2020	06/24/2020	AW	OHIOHEALTH EMERGENCY MEDICAL SER	\$647.50	O
16923	06/24/2020	06/24/2020	AW	OHIO EDISON	\$1,120.79	O
16924	06/24/2020	06/24/2020	AW	TIME WARNER CABLE	\$137.67	O
16925	06/24/2020	06/24/2020	AW	BEEM'S BP DIST INC	\$1,215.55	O
16926	06/24/2020	06/24/2020	AW	Ohio Public Employees Retirement System	\$9,340.34	O
16927	06/24/2020	06/24/2020	AW	O.E. MEYER CO.	\$10.40	O
16928	06/24/2020	06/24/2020	AW	SBH MEDICAL LTD	\$176.50	O
16929	06/24/2020	06/24/2020	AW	DELAWARE COUNTY EMERGENCY COMMI	\$403.82	O
16930	06/24/2020	06/24/2020	AW	FRANKLIN EQUIPMENT LLC	\$1,460.50	O
16931	06/24/2020	06/24/2020	AW	OHIO MULCH	\$103.50	O
16932	06/24/2020	06/24/2020	AW	OHIO EDISON	\$546.11	O
16933	06/24/2020	06/24/2020	AW	MADISON ENERGY COOP ASSOC INC	\$82.20	O
16934	06/24/2020	06/24/2020	AW	NAPA AUTO PARTS	\$85.49	O
16935	06/24/2020	06/24/2020	AW	OFFICE CITY EXPRESS	\$208.63	O
16936	06/24/2020	06/24/2020	AW	DELAWARE SOIL & WATER CONSERVATIC	\$52.80	O
16937	06/24/2020	06/24/2020	AW	MATHESON TRI-GAS INC	\$275.92	O
16938	06/24/2020	06/24/2020	AW	EXPRESS SERVICES INC	\$1,439.69	O
16939	06/24/2020	06/24/2020	AW	Ohio Department of Job & Family Services	\$1,040.00	O
16940	06/24/2020	06/24/2020	AW	THE COLUMBUS DISPATCH	\$310.08	O
16941	06/24/2020	06/24/2020	AW	R.L. PARSONS & SON	\$72.11	O
16942	06/24/2020	06/24/2020	AW	VISION SERVICE PLAN (CT)	\$374.00	O
16943	06/24/2020	06/24/2020	AW	DELTA DENTAL	\$2,432.29	O
16944	06/24/2020	06/24/2020	AW	STANDARD INSURANCE CO	\$179.92	O
16945	06/24/2020	06/24/2020	AW	CBIZ BENEFITS	\$125.00	O
16946	06/24/2020	06/24/2020	AW	THE DEXTER COMPANY	\$863.89	O
16947	06/24/2020	06/24/2020	AW	Ohio Police & Fire Pension Fund	\$62,678.09	O
Total Payments:					\$225,686.82	
Total Conversion Vouchers:					\$0.00	